

Part 566 Manufacturer Identification

No forms or prescribed format is required. A standard letter is sufficient which includes the company name, address, and a brief description of the items of equipment being manufactured. A signature is required. Below is a sample letter.

Sample Business Letter - Part 566 submission

Any Company, Inc.

DBA Monster Motorcycles

123 Any Street

Any Town, DC 55555-5555

USA

(555) 555-5555 Voice

(555) 555-5556 Fax

RE: 49 CFR Part 566, Manufacturer Identification

Owner(s) of the Company: John and Mary Doe

City of Incorporation: Any Company is incorporated in Any Town, USA

Product Manufactured: Any Company builds motorcycles using steel tubing, engines and transmissions purchased from U.S. Suppliers. Sheet metal is manufactured in house on our English wheels and planishing hammers. Some vehicles are delivered as certified kits with all nuts, bolts and other components required to fully assemble U.S. market motorcycles requiring nothing more than simple hand tools.

GVWR: The gross vehicle weight ratings (GVWR) of our products range from 500 lb to 1,050 lb

Signed: *John Doe* [signature required]

Typed Name: John Doe

Capacity of Signatory: President

Date: August 31, 2009

e-Mail or mail to:

Deborah Thomas
U.S. Department of Transportation
National Highway Traffic Safety Administration
1200 New Jersey Ave., SE
W46-405
Washington, DC 20590
Phone: 202-366-5297
e-mail: Deborah.Thomas@dot.gov